

K1 Company	
PPE Policy	
QHSE Department	

Personal protective equipment will be provided, used, and maintained when it has been determined that its use is required to ensure the safety and health of our employees and that such use will lessen the consequence of occupational injury and/or illness.

Personal Protective Equipment Policies includes:

- ❖ Responsibilities of supervisors and employees
- ❖ Hazard assessment and PPE selection
- ❖ Employee training
- ❖ Cleaning and Maintenance of PPE.

HSE Supervisor is responsible for the development, implementation, and administration of PPE policies. This involves.

- ✓ Conducting workplace hazard assessments to determine the presence of hazards which necessitate the use of PPE.
- ✓ Selecting and purchasing PPE.
- ✓ Reviewing, updating, and conducting PPE hazard assessments whenever.

- ❖ A job changes.
- ❖ New equipment is used.
- ❖ There has been an accident.
- ❖ A supervisor or employee requests it
- ❖ Or at least every year
- ❖ Maintaining records on hazard assessments.
- ❖ Maintaining records on PPE assignments and training.
- ❖ Providing training, guidance, and assistance to supervisors and employees on the proper use, care, and cleaning of approved PPE.
- ❖ Periodically re-evaluating the suitability of previously selected PPE.
- ❖ Reviewing, updating, and evaluating the overall effectiveness of PPE use, training, and policies.
- ❖ Providing appropriate PPE and making it available to employees.
- ❖ Ensuring that employees are trained on the proper use, care, and cleaning of PPE.
- ❖ Ensuring that PPE training certification and evaluation forms are signed and given to (HSE Supervisor).
- ❖ Ensuring that employees properly use and maintain their PPE and follow K1 group PPE policies and rules.
- ❖ Notifying Safety Person when new hazards are introduced or when processes are added or changed.
- ❖ Ensuring that defective or damaged PPE is immediately disposed of and replaced.

Failure to follow the rules regarding PPE Policy will result in disciplinary action up to and including termination.



Director of Operation

Sign: Mohammed N. Jalal

Date: 14 Jan. 2024

Mohammed N. Jalal

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