

K1 Company	
Covid-19 Policy	
QHSE Department	

K1 group policy includes the measures we are actively taking to mitigate the spread of coronavirus. You are kindly requested to follow all these rules diligently, to sustain a healthy and safe workplace in this unique environment. It's important that we all respond responsibly and transparently to these health precautions. We assure you that we will always treat your private health and personal data with high confidentiality and sensitivity. This coronavirus (COVID-19) company policy is susceptible to changes with the introduction of additional governmental guidelines. If so, we will update you as soon as possible by email or letter.

This coronavirus policy applies to all of our employees who physically work in our offices and construction sites. We strongly recommend to our remote working personnel to read through this action plan as well, to ensure we collectively and uniformly respond to this challenge .

Here, we outline the required actions employees should take to protect themselves and their co-workers from a potential coronavirus infection.

Sickness/symptoms If anyone becomes unwell with a new, continuous cough, a high temperature or a loss or change to their sense of smell or taste in the business or workplace they should be advised to follow the Government's stay at home guidance for households with possible coronavirus (COVID-19) infection.

Self-Isolation If you have symptoms of COVID-19 however mild, self-isolate for at least 10 days from when your symptoms started. You should arrange to have a test to see if you have COVID-19 – go to testing to arrange. Do not go to a GP surgery, pharmacy or hospital.

If you are not experiencing symptoms but have tested positive for COVID-19, you must self-isolate for at least 10 days, starting from the day the test was taken .

If you develop symptoms during this isolation period, restart your 10-day isolation from the day you developed symptoms.

After 10 days, if you still have a temperature you should continue to self-isolate and seek medical advice. You do not need to self-isolate after 10 days if you only have a cough or loss of sense of smell or taste, as these symptoms can last for several weeks after the infection has gone.

Should an employee receive confirmation from either the phone application or by mail that they have tested positive for COVID-19, they should go home immediately by the most direct route, leave by the nearest door including fire exits, and must not deviate from their most direct route home.

If an employee finds themselves coughing/sneezing on a regular basis, they should avoid close physical contact with their co-workers and take extra precautionary measures (such as requesting sick leave).

If an employee has been in close contact with anyone that has tested positive for COVID-19, they should return home and immediately request a test

Covid-19 Protection Plan

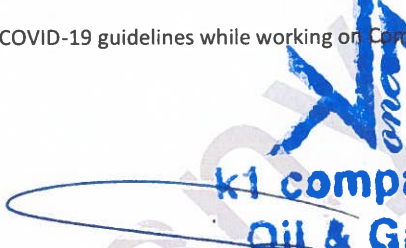
Coronavirus Disease 2019 (COVID-19) is a respiratory disease caused by the SARS-CoV-2 virus. It has spread from China to many other countries around the world, including the Kurdistan Region. To reduce the impact of COVID-19 outbreak conditions on employees of this organization, our colleagues and customers, and the public, it is important to implement this COVID19 Protection Plan. This plan serves to help our company and employees Local COVID-19 guidelines while working on the jobsite.

- ❖ Any worker that becomes sick or is sick before arriving to work, shall not be permitted to work inside or on Company property until they are deemed healthy by an appropriate health care professional.
- ❖ Establish an assembly area for staff (and subcontractor employees) with adequate space for social distancing, before the start of each day to screen arriving staff and to provide daily tailgate review protocols to mitigate the potential spread of COVID-19.
- ❖ Establish a protocol for cleaning and decontamination personnel, tools, and equipment prior to entry and exiting the job site.
- ❖ Anyone that becomes infected or showing symptoms of COVID-19 infection while working on Company property needs to be removed immediately and reported immediately to the PM and District Safety.
- ❖ If a contractor worker encounters a known COVID-19 infected person or a person showing symptoms of a COVID-19 infection, they shall be removed from Company property immediately. Also, these workers shall remain off-site until deemed safe to return by an appropriate health care professional.

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- ❖ Once the infected person and potentially exposed workers have been removed, the contractor shall use the appropriate and approved methods for disinfecting all areas and equipment that may have been impacted by the infected worker.
- ❖ Contractors shall always practice the appropriate social distancing measures feasible. Do not shake hands or make any unnecessary contact with other staff. Avoid carpooling or ridesharing of staff.
- ❖ Where applicable, contractors shall set up suitable handwashing stations and decontaminating areas for all contract workers to utilize. Regularly clean and sanitize trailers, toilets, and other enclosed spaces.
- ❖ Contractors shall always practice good hygiene practices. Wash hands frequently for at least 20 seconds with soap and water. Avoid touching of face and common surfaces with bare hands.
- ❖ Contractors shall follow and practice all WHO, Governmental, and Local COVID-19 guidelines while working on Company property.


k1 company
Oil & Gas
 Director of Operation
 Sign: Mohammed N. Jalal
 Date: 14 Jan. 2024

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